

Record of operational decision

Decision title:	Decision to award the contract of a Learning Management System and an associated website for the Herefordshire Safeguarding Children Partnership (HSCP), Herefordshire Safeguarding Adult Board and Herefordshire Community Safety Partnership.
Date of decision:	10 February 2021
Decision maker:	Director for Children and Families
Authority for delegated decision:	As Director for Children and Families (Lead Partner for Herefordshire Council) and lead for the Partnership Budget, the executive decision has been handed to the decision maker by the HSCP. "Chief Executive Scheme of Delegation SA11 Safeguarding children and young people in Herefordshire, Herefordshire safeguarding adults, and community safety partnership board business unit Director for children and families".
Ward:	Countywide
Consultation:	The Partners of the HSCP agreed to have a new Learning Management System as part of the restructure of the Business Unit
Decision made:	The decision to award the contract for a Learning Management System and associated website for a period of 5 years at a total cost of £55,238 to Phew Design Ltd.
Reasons for decision:	The Learning Management System and website are essential for the coordination of HSCP, HSAB and HCSP activity. These two technology platforms provide vital safeguarding and community safety contact and referral information, signposting, research, directories, advice, training booking, performance data and quality assurance mechanisms across all partnerships and impact from frontline professionals to senior leaders.
Highlight any associated risks/finance/legal/equality considerations:	The procurement process was supported by Herefordshire Council's procurement team and therefore all has financial, legal and equality considerations have been considered and addressed. There are no identified health and safety risks related to this decision. Any risks related to IT systems have been identified and addressed in the specification and contract.
Details of any alternative options considered and rejected:	No other companies put forward an application and Phew Design Ltd met the criteria
Details of any declarations of interest made:	N/A

Signed

Chris Baird
Director for children and families

Date: 10 February 2021